## ADDICTION TREATMENT CENTER



POLICY MANUAL

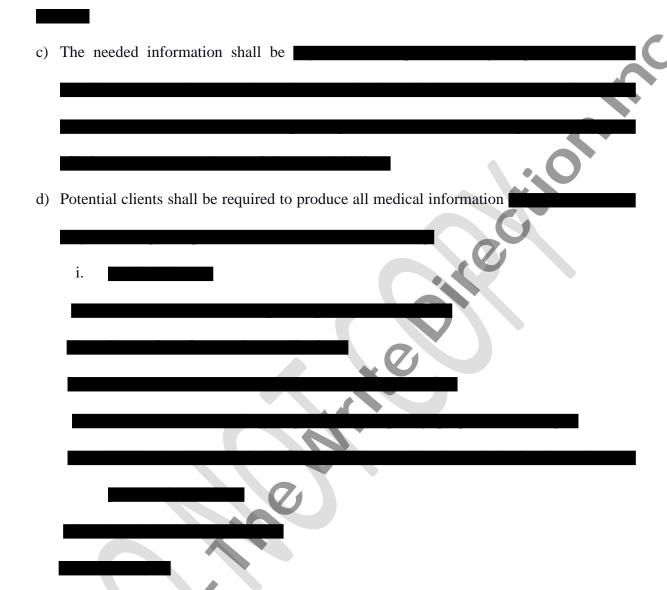
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## 1. Standard Assessment

a) [COMPANY NAME] will conduct a confidential and free assessment process on all potential clients with a representative so as to determine an individual's eligibility for pain and addiction treatment or the type of care they will require.

Α.	Client history
a)	The nurse practitioner at [COMPANY NAME] will collect
	The following
	information will be collected, then reviewed by the physician:
D	NAC III a la completa de la
B.	
a) 🗸	[COMPANY NAME] will require a medical history from the potential client.
y	



- e) The above information will be documented on the potential client's Fact Sheet, and if the information will not be availed, a file notification will be generated.
- C. Medical examination
- a) [COMPANY NAME]will make sure that each supported individual at [COMPANY NAME] will be given medical examinations.
- b) An immediate medical examination of a supported individual will be required if:

i.		

	ii.
D. a)	Support strategies assessment for abnormal behavior  If a supported individual presents with abnormal behavior and it seems the approved
	interventions from previous medical providers are not effective, it becomes important to
b)	[COMPANY NAME] recognizes that abnormal behavior is a way of communication from
	the supported individual. It's challenging to understand an individual's problems, and it
	requires the involvement of many factors. If there are several possibilities as to the root of
	the observed problem, it is the responsibility of

- c) The key measure of a support strategy's success is the improvement the support strategy will have on the supported individual's quality of life.
- d) The aims of a support strategy assessment shall be:

The suppor	rt strategy assessme	ent shall entail getting	information from th	ne following:
The above-	-mentioned individ	luals shall provide the f	Collowing information	on:
The physic as to	ian, nurse practitio	oner, and counselor sha	ll review the collec	eted information

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a)	[COM	IPANY	NAME]shall	employ	two	techniques	to	ascertain	the	most	effective
	placen	nent for	incoming pote	ential clie	nts:						~
	i.	The fi	rst technique i	s							
						. As j	per th	ne provide	ed inf	ormat	ion, if the
		_	ial client is eligelor, offers	gible, the	physi	cian, with the	he he	lp of the r	urse	practit	tioner and
	ii.	The se	econd techniqu	ie is							
A. a)		e criteria riteria us	a sed to inform t	ne intake j	proces	ss is collecte	ed wh	ien a potei	ntial c	client s	seeks help
	at [CC	)MPAN	Y NAME] and	d includes	s infor	rmation on t	the su	pported in	ndivi	dual's:	:
B. a)			or service NAME] shall	l require	a <b>E</b>						

The a	greement for service shall include the following:
	The authorization and consent for [COMPANY NAME]:
ı	
	Provisions to review the agreement as requested by:
ı	
_	Financial arrangements with respect to medications and other forms of trea
	that will be offered.
	During intake, in situations where individuals have the full intellectual cap
	[COMPANY NAME] shall make sure
1	

	v.	The agreement for service shall be signed by:
	I	
	I	
	vi.	In cases where the provisions for the agreement of service shall not be met, the reasons will be noted in the supported individual's case record.
	·.::	
	vii.	In cases where an agreement for service is not entered at the time of intake,
	viii.	When a supported individual is presented under these situations, [
3.	Treat	tment Planning
a)		the intake of a supported individual in [COMPANY NAME], treatment planning
	shall t	ake place in collaboration with all key parties, including:
	7	
0		
b)	The tr	eatment planning shall include the following:

-		
l parties will be	required to sign	

## 4. Discharge Planning

a) [COMPANY NAME] shall make sure that supported individuals leave the facility smoothly and safely and get appropriate care after that. To achieve this:

)	In cases of frequent visits by supported individuals with no improvement, [COMPANY
	NAME] shall
5.	Consumer Progress
a)	A review of the treatment planning shall be done
)	A review of the supported individual's progress shall be done through
4	

c) Supported individuals will be given a chance for expressing their treatment plan during follow-up sessions with the physician. d) The counselor shall conduct counseling sessions with the supported individuals e) The physician, in support of the nurse practitioner, shall conduct