



The
write **Direction**

SERVICE LEVEL AGREEMENT PACKAGES

PROFESSIONAL & TECHNICAL WRITING

CONTACT US



The Write Direction

Canada : 2 Bloor Street West,
Suite 700, Toronto, ON M4W 3E2

USA : 80 Broad Street, 5th Floor
New York City, NY, 10004



(647) 699-6021



info@thewrite-direction.com

www.thewrite-direction.com

BRONZE PACKAGE

\$1000
/MONTH

3 MONTHS
COMMITMENT

PACKAGE DETAILS

1. DOCUMENTATION VOLUME

Scope: Services include **50 to 100 pages** of technical and professional writing per quarter.

Flexibility: This range supports new document creation, revisions, and updates.

OPTIONS INCLUDE:

BUSINESS CONSULTING

PROFESSIONAL WRITING

TRANSCRIPTION

TECHNICAL WRITING

TRANSLATION

BUSINESS PLAN WRITING

WHITE LABEL WRITING

2. CONSULTATION CALLS

Expert Access: Clients receive up to **3 expert consultations** for setup, strategy, or issue resolution, excluding initial meetings.

Scheduling: Clients must submit a consultation schedule within **7 days of signing**; otherwise, calls default to 3 business days after milestone completion.

Rescheduling: Allowed up to **5 days before the next milestone** to ensure timely implementation of changes.

3. PROFESSIONAL FORMATTING

Document Presentation: All documents will be professionally formatted with proper layout, fonts, and graphics to enhance readability.

No Additional Cost: Formatting is free.

ADD-ONS

Extra Pages: 10 pages can be added for **\$500**, dedicated to specific client projects, non-transferable and non-refundable. (*\$500 for every 10 pages*)

Customized Formatting Design: Special formatting requests are custom-quoted based on complexity.

COMMITMENT RENEWAL

The initial commitment is **3 months**, with easy renewal options based on client needs.

Enroll to Automatic Payment:

- Set up *Autopay* via [The Write Direction Website](#) or submit a *Credit Card Authorization Form*.
- Forms are available for *Recurring* or *One-Time* payments

The **first month's payment is required** to initiate the contract. Subsequent charges will occur on the same date each month.

The 3-month commitment divides the project into 3 monthly milestones as follows:

- **Milestone 1:** 15 days from contract signing
- **Milestone 2 & 3:** Same date as the previous milestone in subsequent months.

The **first 5–10 days** of Milestones 2 and 3 are for consultation and rescheduling; the rest is for project completion.

Expedited Deadlines: Deadlines can be expedited by **10 days**; further requests need half of the next month's subscription paid in advance.



SILVER PACKAGE

\$2500
/MONTH

3 MONTHS
COMMITMENT

PACKAGE DETAILS

1. DOCUMENTATION VOLUME

Scope: Services include **90 to 180 pages** of technical and professional writing per quarter.

Flexibility: This range supports new document creation, revisions, and updates.

OPTIONS INCLUDE:

BUSINESS CONSULTING

PROFESSIONAL WRITING

TRANSCRIPTION

TECHNICAL WRITING

TRANSLATION

BUSINESS PLAN WRITING

WHITE LABEL WRITING

2. CONSULTATION CALLS

Expert Access: Clients receive up to **5 expert consultations** for setup, strategy, or issue resolution, excluding initial meetings.

Scheduling: Clients must submit a consultation schedule within **7 days of signing**; otherwise, calls default to 3 business days after milestone completion.

Rescheduling: Allowed up to **5 days before the next milestone** to ensure timely implementation of changes.

3. PROFESSIONAL FORMATTING

Document Presentation: All documents will be professionally formatted with proper layout, fonts, and graphics to enhance readability.

No Additional Cost: Formatting is free.

ADD-ONS

Extra Pages: 10 pages can be added for **\$500**, dedicated to specific client projects, non-transferable and non-refundable. (*\$500 for every 10 pages*)

Customized Formatting Design: Special formatting requests are custom-quoted based on complexity.

COMMITMENT RENEWAL

The initial commitment is **3 months**, with easy renewal options based on client needs.

Enroll to Automatic Payment:

- Set up *Autopay* via [The Write Direction Website](#) or submit a *Credit Card Authorization Form*.
- Forms are available for *Recurring* or *One-Time* payments



GOLD PACKAGE

\$5000
/MONTH

3 MONTHS
COMMITMENT

PACKAGE DETAILS

1. DOCUMENTATION VOLUME

Scope: Services include **150 to 350 pages** of technical and professional writing per quarter.

Flexibility: This range supports new document creation, revisions, and updates.

OPTIONS INCLUDE:

BUSINESS CONSULTING

PROFESSIONAL WRITING

TRANSCRIPTION

TECHNICAL WRITING

TRANSLATION

BUSINESS PLAN WRITING

WHITE LABEL WRITING

2. CONSULTATION CALLS

Expert Access: Clients receive up to **7 expert consultations** for setup, strategy, or issue resolution, excluding initial meetings.

Scheduling: Clients must submit a consultation schedule within **7 days of signing**; otherwise, calls default to 3 business days after milestone completion.

Rescheduling: Allowed up to **5 days before the next milestone** to ensure timely implementation of changes.

3. PROFESSIONAL FORMATTING

Document Presentation: All documents will be professionally formatted with proper layout, fonts, and graphics to enhance readability.

No Additional Cost: Formatting is free.

ADD-ONS

Extra Pages: 10 pages can be added for **\$500**, dedicated to specific client projects, non-transferable and non-refundable. (*\$500 for every 10 pages*)

Customized Formatting Design: Special formatting requests are custom-quoted based on complexity.

COMMITMENT RENEWAL

The initial commitment is **3 months**, with easy renewal options based on client needs.

Enroll to Automatic Payment:

- Set up *Autopay* via [The Write Direction Website](#) or submit a *Credit Card Authorization Form*.
- Forms are available for *Recurring* or *One-Time* payments





**WHEN WE WRITE CUSTOM CONTENT,
YOUR BUSINESS COMES FIRST**



The Write Direction

Canada : 2 Bloor Street West,
Suite 700, Toronto, ON M4W 3E2

USA : 80 Broad Street, 5th Floor
New York City, NY, 10004



(647) 699-6021



info@thewrite-direction.com

www.thewrite-direction.com